



CITY COUNCIL AGENDA

Tuesday, September 21, 2021 at 7:00 p.m.
Springfield Memorial Library
665 Main Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the September 7, 2021 Council Meeting
2. Approve Treasurer's Report
3. Approve Claims
4. Approve **Resolution 2021-25** entering into Master Agreement Work Order Nos. 6 and 7 with Olsson for General Engineering Consulting Services and Street Superintendent Services
5. Approve **Resolution 2021-26** authorizing the Mayor to sign the Municipal Annual Certification of Program Compliance Form
6. Approve Pay Application No. 1 in the amount of \$150,190.88 to OMNI Engineering for services performed on the Main Street road improvement project
7. Direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204

REGULAR AGENDA

1. Consider proposals from CoreTech for the following technology upgrades:
 - a. Replacement PCs for two City Hall computers
 - b. New PC for new employee at City Hall
 - c. Replacement laptop for City Administrator

- d. Microsoft Surface Pros for City Council and Mayor
2. Consider a proposal from Cornhusker State Industries for new office furniture at City Hall
3. Discuss Elliott Smart's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Water & Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on Tuesday, September 21, 2021. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha. Dan Craney was absent. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Murtha, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$4,122,277.63 in cash assets; Prestige Treasury-\$205,650.54; Prestige Bond-\$1,129,270.33; Keno Community Betterment-\$296,593.99; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,206.22; Refundable Deposit Savings-\$1,228.06; Water Tower Savings-\$233,273.34; Sewer Restricted-\$236,327.51; Water Capital Facilities Fees-\$113,836.93; Sewer Capital Facilities Fees-\$627,133.73; City Sales Tax-\$3,965,705.05; Money Mark Library Bricks-\$3,970.81; Government Securities-\$116,066.57; Library Savings-\$1,633.68; ASIP at Pinnacle-\$1,230,359.60; Time Certificates as follows: Bond-\$79,614.51; Tower-\$59,578.33; Water-

\$131,285.64; Library Bricks-\$13,040.29; Library Restricted-\$41,839.81; Cash Receipts-\$551.235.40; Cash Disbursements-\$126,327.43.

Claims and Payroll:

Name	Amount	Account Description
BRS Construction	Bill Not Received	R&M Bldg-Gen
Coretech	\$1,481.00	Prof Svcs-Tech Support-Gen; Office Equip-Gen
Harms Concrete	\$5,437.50	Streets-Sale Tax
Omaha Paving Company	\$25,959.00	Asphalt & Concrete-Street
Petty Cash	\$86.91	Postage-Gen/Water/Sewer; Misc-Gen; Comm Events-Sales Tax
Travis Moore Construction	\$3,087.50	Asphalt & Concrete-Street
Ty's Outdoor Power & Service	\$130.00	Supplies-Park
Total	36,181.91	

Regular Agenda

Agenda Item 1. Council reviewed four proposals from CoreTech for technology upgrades including replacement of two PCs at City Hall, purchasing a new PC for a new employee at City Hall, replacing the City Administrator’s laptop and purchasing five tablets for the Mayor and Council. Motion by Murtha, seconded by Herzog, to approve the four bids from CoreTech for replacement and new computers at City Hall and new tablets for the Mayor and Council. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 2. Motion by Herzog, seconded by Murtha, to authorize the City Administrator to approve the proposal from Cornhusker State Industries for new office furniture at City Hall. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 3. Motion by Herzog, seconded by Murtha, to move agenda item 3, regarding Elliott Smart’s annual review and merit increase, to executive session. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Neitzel.

Agenda Item 2. Herzog reported that the library’s September 11 panel was well attended.

Agenda Item 3. Murtha reported that Heath Shemek is transitioning well as the water operator.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reported that he provided a tour to the Sarpy County Leadership class. He said attendees were impressed with the growth Springfield has seen. He plans to attend a Mayor’s forum in October. He will be attending upcoming Sewer Agency Board meetings.

Agenda Item 6. Kathleen Gottsch, City Administrator, reminded the Council about the Homecoming Parade event on September 22.

Executive Session

Motion by Murtha, seconded by Herzog, to enter into executive session at 7:30 p.m. for the purpose of personnel matters. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to leave executive session at 7:46 p.m. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

Motion by Murtha, seconded by Herzog, to approve a 4% merit increase to Elliott Smart, Director of Building, Vehicles and Equipment. AYES: Neitzel, Herzog, Murtha. NAYS: None. Motion carried.

Adjournment

Motion by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha. NAYS: None. Meeting adjourned at 7:47 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 21, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk